

Competition #75265

Office of the Representative for Children and Youth

Knowledge Keeper

Temporary, full-time

Location: Victoria, B.C.

Salary: Band 3, \$76,200.06 - \$107,800.00. The starting salary for this position is \$80,800.00 subject to the considerations of the MCCF Compensation Rules and RCY's salary administration policy.

In recognition of the critical importance to this role of a lived understanding of Indigenous communities, history, values and cultural competencies, this competition is restricted to Indigenous applicants. To assist us with screening, please ensure your application clearly indicates that you self-identify as an Indigenous person.

This is a one-year temporary appointment that may become permanent.

The Representative for Children and Youth (RCY), an independent officer of the B.C. Legislature, works to influence positive change to B.C.'s child-, youth- and young adult-serving system. The Representative's Office provides advocacy support to people dealing with the service system and advocates directly on behalf of children, youth and young adults, monitors and reviews government services to children and youth and reviews and investigates selected deaths and critical injuries of children and youth who are receiving services.

The Knowledge Keeper is grounded in Indigenous ways of knowing and being and is acknowledged by their community/Nation as being a keeper of the sacred knowledge, holding the role to share this knowledge and assist others on their cultural learning journeys.

This role will support all staff to develop the required understanding of the historical and current impacts of colonization and provide guidance and advice to RCY executive and staff in all areas of the work of the Representative. A critical support to the Knowledge Keeper and RCY will be the development of an Elders circle and a Matriarchs circle. These circles of Elders and Matriarchs will be available to provide ad hoc advice, support and guidance to the Executive and staff of RCY by way of short-term contracts and/or through honoraria.

The intention of this one-year temporary assignment is to design, develop and establish the practice of the Knowledge Keeper role and the Elders and Matriarchs Circles. As the program developer, the Knowledge Keeper will advance the awareness and understanding of the roles of Knowledge Keeper, Elders and Matriarchs within RCY and contribute to the organization's cultural safety initiatives. The Knowledge Keeper will consult with staff throughout the organization and key First Nations, Métis and Urban Indigenous leaders and partners to inform the development of the Knowledge Keeper role.

This position will both develop the Knowledge Keeper role and serve as the Knowledge Keeper as RCY learns more about what is needed from the role ongoing. Through breathing life into the

role of the Knowledge Keeper, the program developer will develop a workplan and create a guide for the work of the position and will work closely with the Deputy Representative and Executive Director to establish an Elders' Circle and Matriarchs' circle.

Please note:

- This position is excluded from union membership
- An eligibility list may be established
- This position is located in Victoria and there will be some requirement for the employee to work onsite in the Victoria office. Travel will also be required. However, due to the extraordinary circumstances related to COVID-19, this position is performed virtually and travel is limited. Decisions regarding onsite work and travel requirements will evolve in keeping with information and orders of the Provincial Health Officer.
- The successful applicant requires a police record check and is subject to a criminal record review.

TO APPLY:

1. Review the [job profile](#)
2. Submit a cover letter and resume detailing your relevant work experience and how you meet the stated qualifications
3. Include the position title and competition number on the cover letter and in the email subject line
4. Applications must be submitted by email to jobs@rcybc.ca.

Only those applicants who pass the initial screening based on the **education and experience qualifications specified in the job profile** will be considered for the next step in the selection process. Your resume and cover letter must therefore clearly specify how your education and experience meet the required job qualifications. Please be as clear and specific as possible. Ensure your resume includes the month and year(s) for each job in your employment history as well as the job-related responsibilities. **If you do not clearly identify how you meet the education and experience requirements for the position, your application will not be considered.** Please note that the content and/or format of your cover letter and resume may be evaluated as part of the assessment process.

Only those applications submitted to the Office of the Representative for Children and Youth directly by email will be considered. DO NOT apply for this position by submitting your profile on the BC Government Hiring Centre website.

Please note that incomplete applications or late applications will not be evaluated or acknowledged.

Your application must be received by 11:00 p.m., PST on Tuesday, May 11, 2021.

By submitting your application, you certify that all information submitted is true, complete and correct. Any information provided in your application, any assessment documents or processes and/or an interview that is found to be false or misrepresented in any respect, may eliminate you from further consideration for employment or may result in dismissal.

Contact:

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