

Competition # 87008**Office of the Representative for Children and Youth****Job Title: Intermediate Technical Analyst****Classification: Information Systems 24 – Schedule A****Temporary (12 mo.)/ Full-time under the *Public Service Act*****Location: Victoria, B.C.****Salary: \$66,557.72 - \$75,884.38 annually plus 6.6% Temporary Market Adjustment.**

The Office of the Representative for Children and Youth (RCY) hosts a Corporate Services unit supporting two offices of the Legislature: the Office of the Representative for Children and Youth and BC's Office of the Human Rights Commissioner (BCOHRC). The specific services provided by Corporate Services are finance, facilities, information technology and privacy, and human resources.

Job Summary

Reporting to the Data Warehouse Analyst, the Intermediate Technical Analyst position is essential to the smooth functioning of the IM/IT Team. The incumbent participates in the implementation and ongoing support of all corporate IT infrastructure related technologies for both RCYBC and BCOHRC. This position also supports all technology, operations management, technology planning, technical support/issue management and hardware/software acquisition services. The incumbent is often the face of IM/IT services for RCYBC and BCOHRC staff and is essential in ensuring that the mandates of both organizations are met in a timely and effective manner.

Please note:

- This posting is for one temporary full-time opportunity for an anticipated period of 12 months. This temporary opportunity may be extended. A permanent appointment may result from this temporary appointment. An eligibility list may be established for future permanent and/or temporary vacancies.
- This position is excluded from union membership
- This position will be performed from the Victoria office with the option to work remotely occasionally.
- RCY is committed to supporting the health and safety of our staff and those we come into physical contact within the community in the course of our work, who include those most vulnerable to the COVID-19 virus. RCY has introduced a requirement for proof of vaccination against COVID-19. Everyone hired by RCY must agree to fulfil all vaccination requirements that apply to RCY employees. Accommodation will be considered for those who are unable to take the vaccine for a reason protected by the Human Rights Code
- **Preference may be given to Indigenous applicants. If you are an Indigenous applicant, to assist us with screening please ensure your application clearly indicates that you self-identify as an Indigenous person.**

- The successful applicant requires a police record check and is subject to a criminal record review.

TO APPLY:

1. Review the [job profile](#)
2. Submit a cover letter and resume detailing your relevant work experience and how you meet the stated qualifications
3. Include the position title and competition number on the cover letter and in the email subject line
4. Applications must be submitted by email to jobs@rcybc.ca.

Only those applicants who pass the initial screening based on the **education and experience qualifications specified in the job profile** will be considered for the next step in the selection process. Your resume and cover letter must therefore clearly specify how your education and experience meet the required job qualifications. Please be as clear and specific as possible. Ensure your resume includes the month and year(s) for each job in your employment history as well as the job-related responsibilities. **If you do not clearly identify how you meet the education and experience requirements for the position, your application will not be considered.** Please note that the content and/or format of your cover letter and resume may be evaluated as part of the assessment process.

Only those applications submitted to the Office of the Representative for Children and Youth directly by email will be considered. DO NOT apply for this position by submitting your profile on the BC Government Hiring Centre website.

Please note that incomplete applications or late applications will not be evaluated or acknowledged.

Your application must be received by 11:00 p.m. PDT on Sunday, April 24, 2022.

By submitting your application, you certify that all information submitted is true, complete and correct. Any information provided in your application, any assessment documents or processes and/or an interview that is found to be false or misrepresented in any respect, may eliminate you from further consideration for employment or may result in dismissal.

Contact:

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