

**Office of the Representative for Children and Youth**

**Legal and Strategic Policy Counsel**

**Band 5**

**Permanent, full-time**

**Location: Multiple locations, B.C.**

**Salary: The salary range for Band 5 is \$112,100 - \$143,500.**

The Representative for Children and Youth (RCY), an independent officer of the B.C. Legislature, works to influence positive change to B.C.'s child-, youth- and young adult-serving systems. The Representative's Office provides advocacy support to people dealing with the service system and advocates directly on behalf of children, youth and young adults, monitors and reviews government services to children and youth and reviews and sometimes investigates deaths and critical injuries of children and youth who are receiving services.

Under the overall direction of a Deputy Representative for Children and Youth, the Legal and Strategic Policy Counsel will sit on RCY's Executive and be responsible for provision of expert legal, legislative, and strategic policy advice to the Office of the Representative for Children and Youth. The incumbent may recruit and supervise law students.

**Informational webinar:**

We look forward to offering a presentation on RCY's work and strategic direction and how the Legal and Strategic Policy Counsel will play a key role in RCY's strategic priorities. Hosted by the Representative and Deputy Representative, the informational webinar, including an opportunity for a Q&A, will be held on:

- **Thursday, January 26, 2023**
- **10:00 – 11:00**

If you would like to attend, please email Carissa Matheson, Manager, Executive Operations, at [carissa.matheson@rcybc.ca](mailto:carissa.matheson@rcybc.ca), who will register you and provide you with instructions.

The presentation will be recorded and slides about the RCY and this position will be made available on the RCY [careers page](#).

Please note:

- **Preference may be given to applicants who are Indigenous, Black or racialized, LGBTQ2SAI+, people with diverse gender identities or expressions, and/or people with disabilities.**
- The position must be willing to travel to meet the operational needs of the Office, subject to public health recommendations on travel. This may include overnight stays and travel to rural and remote areas. In keeping with RCY's support to balancing work, family and other commitments, travel will be planned in advance whenever possible.

- Most RCY positions, including the Legal and Strategic Policy Counsel, are decentralized and staff are attached to hub locations for administrative purposes such as for travel status. Victoria and Prince George have physical RCY office locations.
- Please note that this position is eligible for full-time remote work.
- RCY is committed to supporting the health and safety of our staff and those we come into physical contact within the community in the course of our work, who include those most vulnerable to the COVID-19 virus. RCY has introduced a requirement for proof of vaccination against COVID-19. Everyone hired by RCY must agree to fulfil all vaccination requirements that apply to RCY employees. Accommodation will be considered for those who are unable to take the vaccine for a reason protected by the *BC Human Rights Code*
- This position is excluded from union membership
- An eligibility list may be established for future temporary or permanent opportunities
- The successful applicant requires a police record check and is subject to a criminal record review.

#### TO APPLY:

1. Review the [job profile](#)
2. Submit a cover letter and resume detailing your relevant work experience and how you meet the stated qualifications
3. Include the position title and competition number on the cover letter and in the email subject line
4. Applications must be submitted by email to [jobs@rcybc.ca](mailto:jobs@rcybc.ca).

Only those applicants who pass the initial screening based on the **education and experience qualifications as specified in the job profile** will be considered for the next step in the selection process. Your resume and cover letter must therefore clearly specify how your education and experience meet the required job qualifications. Please be as clear and specific as possible. Ensure your resume includes the month and year(s) for each job in your employment history as well as the job-related responsibilities. **If you do not clearly identify how you meet the education and experience requirements for the position, your application will not be considered.** Please note that the content and/or format of your cover letter and resume may be evaluated as part of the assessment process.

**Only those applications submitted to the Office of the Representative for Children and Youth directly by email will be considered. Please DO NOT apply for this position by submitting your profile on the BC Government Hiring Centre website.**

Please note that incomplete applications or late applications will not be evaluated or acknowledged.

**Your application must be received by 11:00 p.m., PST on Monday, February 6, 2023.**

***By submitting your application, you certify that all information submitted is true, complete and correct. Any information provided in your application, any assessment documents or processes and/or an interview that is found to be false or misrepresented in any respect, may eliminate you from further consideration for employment or may result in dismissal.***

**Contact:**

**Crystal Lynam, Human Resources Advisor**

**236-478-2796**

**[jobs@rcybc.ca](mailto:jobs@rcybc.ca)**